

SEYMOUR JOHNSON AFB SPOUSES' CLUB SCHOLARSHIP COMMITTEE
2020/2021 ASY SCHOLARSHIP APPLICATION

GENERAL INFORMATION AND CRITERIA

The SCSC is a private, non-profit organization. It is not part of the DOD or any of its components and has no governmental status

1. The Spouses' Club Scholarship Committee (SCSC) offers merit-based scholarships to eligible USAF dependent children and spouses who will begin or continue studies at an accredited college or university during the 2020/2021 Academic School Year (ASY).
2. The SCSC reserves the right to make clarifications of intent and/or to consider extenuating circumstances about eligibility, completeness of an application packet, funds disbursement and all other matters in the administration of the scholarship program.
3. Scholarships are awarded in accordance with the SCSC Policies and Procedures.
4. Selection criteria may include all or some of the following: Academic achievement, Standardized test scores, Extracurricular Activities, (e.g. school and/or community athletics, volunteering, work experience, clubs, etc.) Work history, Citizenship, Leadership roles, Awards/honors, Reference letters and Personal essay. Applications will be sanitized to protect personally identifying information prior to judging.
5. The applicant is responsible for gathering and submitting all necessary information and official documents.
6. The SCSC members and their dependents are *not eligible* to apply for or receive this scholarship.
7. The SCSC invites individuals with strong academic backgrounds from the SJAFB community to judge the application packets. Judges and their dependents are *not eligible* to apply for or receive this scholarship.
8. Awards are granted without regard to USAF member's military rank, or applicant's race, gender, ethnicity, religion, or disability.
9. Applications **must** be postmarked no later than **13 March 2020**. No other delivery method will be accepted (e.g. hand-delivered, e-mailed or faxed.) Incomplete packets will be deemed ineligible. Please retain a copy of all documents for your records and reference. Application packets will not be returned.
10. Applicants will be notified in writing of award decision results. All decisions made by the Judges' Panel are final.
11. Please email questions to OCSCScholarships@gmail.com

LIMITATIONS

1. Scholarship funds are to be used during the 2020/2021 ASY for:
 - a. **High School and Current College Student Applicants:** Undergraduate Studies
 - b. **Spouse Applicants:** Undergraduate or Graduate Studies
2. All funds received shall be applied to tuition and/or associated university fees/costs administered by an accredited college or university. These costs may not be used to cover fees from previous academic years, penalty fees or disenrollment fees. The recipient is liable for any taxes that may result from scholarship award.
3. Payment of scholarship awards will be made directly to the selected school. The recipient **must** provide the Scholarship Committee with the name and address of the school the recipient will attend. This information, along with the **Enrollment Verification Form, must** be postmarked by **1 October 2020**, or the award will be considered unclaimed.
4. The scholarship award, when combined with other scholarships, **must not** exceed the cost of tuition, fees, books, room and board for the academic year. Any remaining funds **must** be returned to the SCSC Welfare Fund.
5. Students accepting an appointment to a military service academy or a full college/university scholarship (to include tuition, fees, books, room and board) become ineligible for this award. Any applicant awarded an SCSC Scholarship and intends to attend a military service academy or intends to use a full scholarship, **must** notify the SCSC Scholarship Committee immediately and forfeit the SCSC Scholarship. The SCSC Scholarship will, in turn, be awarded to an alternate applicant.
6. Recipients who accept a scholarship from another military officers'/enlisted spouses' organization become ineligible for the SCSC scholarship and **must** notify the SCSC immediately and forfeit the award. The SCSC Scholarship will, in turn, be awarded to an alternate applicant.
7. As of 2017, Prior recipients of a SCSC Scholarship are eligible to apply for or receive the SCSC Scholarship for the 2020/2021 ASY. Prior recipients may apply for the scholarship each year as long as all requirements are met.

Mail your application to SPOUSES/ CLUB SCHOLARSHIP, ATTN: OCSC, P.O. BOX 11354, GOLDSBORO, NC 27532
YOUR COMPLETE PACKET MUST BE POSTMARKED NO LATER THAN 13 MARCH 2020. Keep a copy of all pages for your records.

GENERAL ELIGIBILITY

- **ALL applicants *must* meet the following requirements:**
 1. Applicant *must* be a legal military dependent child or the non-military spouse (or widow/widower) of an active duty, reserve, guard, retired, MIA/POW, deceased officer or enlisted member of the United States Air Force.
 2. Applicant *must* have a minimum cumulative un-weighted 3.1 GPA based on a 4.0 scale.
 3. Applicant accepting a full college/university scholarship may *not* accept an SCSC Scholarship.
 4. Military sponsor's permanent duty station *must* be SJAFB or duty station immediately following SJAFB recognized as "officially unaccompanied" by SJAFB.

OR

Be a Dependent Child (up to age 23) or Dependent Spouse of a SJAFB Civilian employee only when Civilian employee is retired military or is a current member of the SJAFB Enlisted Club or the SJAFB Officer and Civilian Spouses' Club prior to the application process.

ELIGIBILITY BY APPLICATION CATEGORY

In addition to meeting General Eligibility Criteria, Applicants must fulfill the requirements for their corresponding category:

- **HIGH SCHOOL applicant *must* meet the following requirements:**
 1. Applicant *must* meet all General Eligibility requirements.
 2. Applicants *must* be a candidate for graduation from high school or certified home school program for the current school year and plan to attend an accredited college or university during the 2020/2021 ASY.
 3. Applicant *must* attend a high school in the SJAFB/Wayne County community. (Exceptions may be considered when all other eligibility requirements are met. Contact Scholarship POC for clarification.)
- **CURRENT COLLEGE STUDENT applicant *must* meet the following requirements:**
 1. Applicant *must* meet all General Eligibility requirements
 2. Applicant *must* be enrolled in an accredited college/university working toward an undergraduate degree at the time of application and attending an accredited college/university during the 2020/2021 ASY.
 3. Applicant *must not* be older than 23 years old.
- **SPOUSE applicant *must* meet the following requirements:**
 1. Application *must* meet all General Eligibility Requirements
 2. Applicant *must* be enrolled in an accredited college/university working toward an undergraduate OR graduate degree at the time of application and attending an accredited college/university during the 2020/2019 ASY.
 3. Spouse applicants may be full or part-time students, although part-time will receive a lesser scholarship amount.

APPLICATION INSTRUCTIONS

Print legibly in black ink or type, using only available spaces on this form. Do not use back of form. Do not print double sided. Do not attach a resume.

- In the case of a deployment, TDY or remote assignment, the sponsor's spouse or duly appointed guardian may sign for sponsor.
- It is important that applicants provide all qualifying information in the application categories (Educational, Employment, Community/Volunteer Service, Community/Club Activities, High School Activities, Awards/Honors.)
- Scholarships are awarded based on a point based system. Please attach additional data sheets as necessary to gain maximum points.
- Mail the completed application and any supporting documents via USPS in a 10 x 13 (or larger) envelope to:
 - **Spouses' Club Scholarship**
 - **Attn: OCSC**
 - **P.O. Box 11354**
 - **Goldsboro, NC 27532**
- Deliveries requiring live signature (FedEX, UPS, etc.) will not be accepted.
- Your completed packet *must be postmarked no later than 13 March 2020*.

Mail your application to SPOUSES/ CLUB SCHOLARSHIP, ATTN: OCSC, P.O. BOX 11354, GOLDSBORO, NC 27532
YOUR COMPLETE PACKET MUST BE POSTMARKED NO LATER THAN 13 MARCH 2020. Keep a copy of all pages for your records.

APPLICATION COMPLETION CHECKLIST

This application becomes complete and valid only when all the pages listed below are delivered. All materials must be submitted at the same time. Each page of the application must include the last four digits of the applicant's SSN. Copy only the pages indicated and attach. Do not staple, but paper clip together in the following order:

- **Personal Data Sheet**
- **Sponsor's current orders or DD-214**
- **Sponsor's DD Form 1172-2 signed by MPS official.**

The DD FORM 1172-2 can be obtained by visiting the Seymour Johnson AFB MPS. Simply provide the student's ID card and MPS will print a copy of the form.

- **Two (2) copies** of the Educational, Employment, and Community Service Data Sheet(s)
- **Two (2) copies** of the Activities and Awards Data Sheet(s)
- **Two (2) copies** of the Essay written by the applicant on one of the following topics (See essay requirements below)
- **Transcript(s):** Supporting all educational data and documenting your cumulative un-weighted GPA.

Note: Grade reports and copies of transcripts are not acceptable in lieu of Official Transcripts in any case.

*Note: College GPA **must** be visible.*

Note: Many universities now provide official E-Transcripts. SCSC will accept this form of transcript, if it comes

directly from your school with an official digital signature or stamp to ocscscholarships@gmail.com.

High School Applicants

- Official sealed or Electronic High School Transcript (include the end of the first semester of senior year)

Current College Student Applicants

- Official Sealed or Electronic High School Transcript
- Official Sealed or Electronic College Transcript

Spouse Applicants

- Unofficial Copy of High School Transcript or GED
- Official Sealed or Electronic College Transcript

- **Two** reference letters from persons who know you well. Letters may not be written by a family member. No more than two references will be accepted.
- **Certification letter.**

All forms must be signed. Make a copy of the completed application packet for your personal records.

ESSAY REQUIREMENTS BY APPLICANT CATEGORY

(Choose one essay topic and use it as your essay title)

HIGH SCHOOL APPLICANTS:

How has having a family member in the military shaped your life? OR

Write about someone who has influenced your life and why.

CURRENT COLLEGE STUDENT APPLICANTS:

Who has been the most influential person in your life? Why? OR

How has having a parent serve in the Air Force shaped your college experience?

SPOUSE APPLICANTS:

What does service mean to you? Share with us your most defining moment in serving your country, town or community and how that moment contributed to who you are today. Or

How has being a military spouse influenced your desire to pursue an education in your career field?

FORMAT REQUIREMENTS

- Type essay on 8½" x 11" white bond paper, double-spaced, 1-inch margins, 500-1000 words in length, 12pt Times New Roman font. Place your SSN (Last four ONLY) in the upper right corner and word count at the end of the essay. Ensure that you use the question that you choose to answer as your essay title. DO NOT use your name, school, position, or other identifiers in the essay.

Judging criteria will include: ideas, originality, mechanics, technicality, vocabulary, organization, and overall impression of the essay. Refer to policies and procedures.

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Personal Data Disclosure

PRINCIPLE PURPOSES: To facilitate award of scholarship funds to education centers and determine eligibility.

ROUTINE USES: Information may be disclosed to federal, state and local education institutions for the purpose of allocating awards to scholarship recipient accounts; the SCSC for accounting purposes, and to verify military dependent eligibility. Applications are kept on file for one year then shredded.

DISCLOSURE: Disclosure of SSN information is voluntary. However, this form will not be processed without the applicant's and sponsor's requested SSN data.

PERSONAL DATA SHEET

APPLICANT'S INFORMATION		
NAME: LAST	FIRST	MIDDLE
Applicant's Last 4 Digits of Social Security Number (SSN):		
Street Address:	Name of High School/College Currently Attending:	
City/State:	Name of College Planning to Attend:	
ZIP:	Address of College Planning to Attend:	
Home/Cell Phone Number:	Applicant's Military ID Card Expiration Date:	
E-mail address:		
Scholarship Applicant Category: (Must Choose One) <ul style="list-style-type: none"> • HIGH SCHOOL • CURRENT COLLEGE STUDENT • SPOUSE Full time OR Part-time 		
SPONSOR'S INFORMATION		
NAME: LAST	FIRST	MIDDLE
Sponsor's Eligibility Category: (Check One) <input type="checkbox"/> Active Duty <input type="checkbox"/> Retired <input type="checkbox"/> Deceased <input type="checkbox"/> Guard <input type="checkbox"/> Reserve <input type="checkbox"/> POW/MIA		
Rank/Grade	Sponsor's Last 4 Digits of Social Security Number (SSN)	
Sponsor's Organization/Unit	Sponsors Relationship to Applicant:	
Organization Address	Duty Phone Number:	
Current Mailing Address (if different than applicant's)	E-mail Address:	
Home/Cell Phone Number	Sponsor's ID Card Expiration Date	

How did you hear about this scholarship? _____

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APPLICANT INFORMATION

- Please provide any and all qualifying information in the application categories (Education, Employment, Community/Volunteer Service, Community/Club Activities, High School Activities, Awards/Honors).
- Scholarships are awarded based on total points. Points are awarded in the categories of: Employment, Community/Volunteer Service. All information including the hours/dates of employment/service/activities are needed.
- Please complete information for Grades 9-12 (High School), Freshman through junior years (Current College) or last three years (Spouse). *List most recent first.*
- Verification of any employment/service/activity participation may be required. Include hours through 01 March 2020. Please attach additional sheets if necessary.

EDUCATIONAL DATA			
High School(s)/College(s) attended (Name, City, State):	GPA	Dates Attended	
		From Mo/Yr	To Mo/Yr

EMPLOYMENT/ INTERNSHIP DATA		
Job Description (Include Name, City, State as applicable)	Estimated Total Hours (per week)	Dates Employed From Mo/Yr – To Mo/Yr

COMMUNITY/VOLUNTEER SERVICE List volunteer work with service, religious, and other community organizations.			
Organization (Name, City, State)	Position/Title	Estimated Total Hrs.	Dates Volunteered From Mo/Yr – To Mo/Yr

COMMUNITY AND CLUB ACTIVITIES: List non-school related athletics, clubs or activities.			
Organization (Name, City, State)	Position/Title	Estimated Total Hrs.	Dates Participated From Mo/Yr – To Mo/Yr

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HIGH SCHOOL AND COLLEGE ACTIVITIES		
List activity and place the descriptive symbol in the appropriate grade/year column		
C Captain P President T Treasurer M Member CC CoCaptain VP VicePresident S Secretary L Letter O Other		
Activity	Position	Description of Est. Hours and Year(s) Participated
Example: School Musical JV Football National Honor Society	O CC M P	12 th Lead role; 120 hrs total Center: 160 hr/year Honor Society: 1 hr/mo

AWARDS/HONORS		
High School, College, or Service/ Volunteer Award/Honor and Organization	Description of Award/Honor	Grade/Semester & Year
Example: Honor Roll/Dean's List PTSA Reflections Key Spouse Volunteer of the Year	Min GPA 3.5 required, 3.9 GPA 1 st Place Literature 22ARW	Freshman/Fall 2011 9 th , 10 th May 2012

INTENDED COLLEGIATE AREA OF STUDY	
Major:	Minor:
High School Applicants: See your High School Counselor for Scores, Transcripts, and Signatures. HIGH SCHOOL COUNSELOR: Please complete the following and attach complete official high school transcript. Current College/Spouse Applicants: Complete High School Scores data and submit Transcripts as outlined in Application Instructions.	
HIGH SCHOOL SCORES:	
Critical Read: Math: Writing:	ACT: SAT:
Unweighted GPA (4PT Grading Scale):	Class Rank: ____ of ____
Number of Weighted/AP Courses:	
Counselor's Name:	Phone Number:
Counselor's Signature:	Date:

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I further certify that should I accept a Spouses' Club Scholarship Committee (SCSC) Scholarship Award, I will abide by the following conditions:

1. Scholarship funds are to be used for undergraduate studies within the 2020/2021 academic school year (ASY).
2. All funds received shall be applied to tuition and/or associated university costs administered by an accredited college or university. These costs may include books, fees, room or board but may not be used for past or current penalties or disenrollment fees. The recipient is liable for any taxes that may result from scholarship award.
3. I will have until **1 July 2020** to complete and sign a **Notice of Acceptance of Award**. In failing to do so, I will forfeit the award and it will, in turn, be awarded to an alternate applicant.
4. As a scholarship recipient, I **must** provide the name and address of the school I will attend for the 2020/2021 ASY along with the **Enrollment Verification Form** to the scholarship committee **NLT 1 OCTOBER 2020**.
5. After receiving the **Notice of Acceptance of Award** letter and the **Enrollment Verification Form**, the scholarship award, along with a cover letter with the terms of the scholarship, will be mailed directly to the college or university.
6. The scholarship award, when combined with other scholarships, **must not** exceed the cost of tuition, fees, books, and room and board for the academic year. Any remaining funds **must** be returned to the SCSC Welfare Fund as soon as possible.
7. If I accept an appointment to a military service academy or a full scholarship (to include tuition, fees, books, room and board) I will be ineligible for this SCSC scholarship award.
8. If I accept a scholarship from another military officers'/enlisted spouses' organization, I will be ineligible for this SCSC scholarship.
9. I am a responsible citizen in good standing in the school and the community.
10. It is my responsibility to notify the SCSC Scholarship Committee of any change of status (e.g., change of schools, change in address, etc). Failure to do so may result in the forfeiture of my scholarship award.
11. Unclaimed funds as of **1 October 2020**, revert to the SCSC Welfare Fund.
12. If any of the above conditions are violated, scholarship funds **must** be returned to the SCSC Welfare Fund.

I agree that my signature on this form will authorize the SCSC Scholarship Chair to release this application, including social security number, GPA, and transcript(s) to the Scholarship Committee, as needed.

I certify that all information in this application is accurate to the best of my knowledge, and the essay is entirely my own effort.

APPLICANT'S NAME:

Printed _____

Signature _____

Date: _____

SPONSOR'S NAME:

Printed _____

Signature _____

Date: _____